

Hertford Museum Archaeology Deposition
Information and Fees 2019



HERTFORD MUSEUM

Inspiring Generations

Towns and villages from which Hertford Museum collects:

| | | |
|--------------|---------------------|-----------------|
| Albury | Cole Green | Little Munden |
| Anstey | Cottered | Meesdon |
| Ardeley | Dane End | Puckeridge |
| Aspenden | Furneux Pelham | Sacombe |
| Bayford | Great Hormead | Standon |
| Bengeo | Great Munden | Stapleford |
| Birch Green | Hertford | Stocking Pelham |
| Bramfield | Hertford Heath | Tewin |
| Braughing | Hertingfordbury | Tonwell |
| Brent Pelham | High Cross | Watton at Stone |
| Brickendon | Little Amwell | Westmill |
| Buckland | Little Berkhamstead | Wyddial |
| Buntingford | Little Hormead | |

Charges:

The charge of £110 per unit is levied by the Museum.

One unit is:

- a small finds box
- a bulk finds box
- a large unboxed object
- a documentary Archive box
- a roll of documents/ drawings

In addition, the unit price (£100) will increase by £10 year on year to be reviewed during the documents yearly review. The charge applicable will be calculated by current charges at the date of deposition, not the date of notification.

All finds should be marked with an identifying site code and packaged appropriately in acid free boxes with copper staples or Stewart boxes where appropriate.

All paper archive should be packaged in acid free boxes and wallets.

Digital images on compact disc are welcome but must be accompanied by hard copy prints.

Failure to comply with this information will result in depositing units having additional charges added to their invoice to cover the cost of supplying appropriate archival quality packaging.